



# Rangeview Primary School

## **Acceptable Use Agreement For Internet and Digital Technologies**

Rangeview Primary School believes the teaching of cybersafe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

21<sup>st</sup> century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

### **Part A - School support for the safe and responsible use of digital technologies**

Rangeview Primary School uses the internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

This agreement along with the iPad User Agreement help set guidelines for children's acceptable use of technology at Rangeview Primary School.

Your child has been asked to agree to use the internet and mobile technologies responsibly at school. Parents/carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

At Rangeview Primary School we:

- have policies in place that outline the values of the school and expected behaviours when students use digital technology and the internet
- provide a filtered internet service
- provide access to the Department of Education and Training's search engine Connect, [www.education.vic.gov.au/primary](http://www.education.vic.gov.au/primary) which can be used to direct students to websites that have been teacher recommended and reviewed
- provide supervision and direction in online activities and when using digital technologies for learning
- support students in developing digital literacy skills
- have an eSmart cybersafety program at the school which is reinforced across the school
- use mobile technologies for educational purposes (e.g. podcasts or photos from excursions)
- provide support to parents/carers to understand this agreement (e.g. language support)
- provide support to parents/carers through information evenings and through the document attached to this agreement for parents to keep at home
- work with students to outline and reinforce the expected behaviours



# Rangeview Primary School

## Acceptable Use Agreement For Internet and Digital Technologies

### Student Agreement Level 3 -6

#### Part B - Student Agreement

When I use digital technology I agree to:

- be a safe, responsible and ethical user whenever and wherever I use it.
- follow staff instructions when using digital technologies.
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour).  
*Technology brings great benefits to the classroom, but unfortunately, technology also has introduced new ways to carry out anti social behaviour and activities. Often children can become involved in these activities without thinking of the consequences or the hurt to those involved through peer pressure.*
- talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour.  
*At Rangeview Primary School, we aim to provide a safe learning environment for every student, and to do this, teachers need to be aware of any situations whereby the safety and security of a child is compromised. A child may feel unsafe for various reasons, including contact by a stranger through email, inappropriate images or words or misbehaviour by other students.*
- seek to understand the terms and conditions of websites and online communities and be aware that content I upload or post is my digital footprint  
*Rangeview Primary School deploys a filtering and monitoring software that restricts access to certain sites, including social networking and web based email, such as Facebook, Twitter, Yahoo and Hotmail.*
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images  
*Confidential information such as names and address can lead to a compromise of the student's privacy and online security.*
- use the internet for educational purposes and use the equipment properly.
- use only educational social networking sites as directed by teachers.

- abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary).
- think critically about other users' intellectual property and how I use content posted on the internet.  
*The internet allows easy access to information – whether it is documents or graphics which can easily be copied into the students work. If the students have not written this work then their learning is questionable, not to mention that the material may be copyrighted and students need to understand their obligation to reference it.*
- not interfere with network security, the settings and control panel of school computers, the data of another user or attempt to log into the network with a user name or password of another student.
- not reveal my password to anyone except the system administrator or the teacher  
*Passwords protect our computer, your files, your online accounts and your identity from being tampered with. Students are not to share or disclose passwords to anyone but their parents or teachers. Passwords can also be used to track how facilities are being used and by whom, helping Rangeview Primary School to maintain a cybersafe environment.*
- not bring or download unauthorised programs, including games, to the school or run them on school computers  
*Software brought from home that is installed may compromise and cause problems with the software already installed at the school.*
- seek permission before taking photos, videos or recordings of others.
- be respectful in the use of photos or videos and only use them for educational purposes at school.

When I bring my mobile phone or iPod to school I agree to:

- hand it in to the school office before school and sign it out after school.

This Acceptable Use Agreement also applies during school excursions, camps and extra-curricula activities. I acknowledge and agree to follow these rules. I understand that my access to the internet and mobile technology at school will be renegotiated if I do not act responsibly.

For further Support with online issues students can call Kids Helpline on 1800 55 1800. Parents/cares call Parentline 132289 or visit <http://www.cybersmart.gov.au/report.aspx>



# Rangeview Primary School

## Acceptable Use Agreement for the Internet and Digital Technologies

### Student Agreement Level 3 -6

To be signed and returned to school. This agreement is effective until the end of primary school.

**I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and mobile technology access privileges being suspended or revoked. I have agreed:**

- \* that email and the internet is a privilege and not a right.
- \* to be a safe, responsible and ethical user whenever and wherever I use it.
- \* follow staff instructions when using digital technologies.
- \* to talk to a teacher if I feel unsafe or uncomfortable and report any inappropriate issues.
- \* to support others by being respectful in how I communicate with them and never write or participate in online bullying.
- \* to seek to understand the terms and conditions of websites and online communities.
- \* to protect my privacy rights and those of other students by not giving out personal details.
- \* to not interfere with network security, the settings and control panel of school computers, the data of another user or attempt to log into the network with a user name or password of another student.
- \* not reveal my password to anyone.
- \* not bring or download unauthorised programs.
- \* seek permission before taking photos, videos or recordings of others.
- \* be respectful in the use of photos or videos and only use them for educational purposes at school

When I bring my mobile phone or iPod to school I agree to:

- \* hand it in to the school office before school and sign it out after school.

**Student Name:** .....

**Year Level:** .....

**Student Signature:** .....

**Parent/Carer Signature:** .....

**Date:** .....

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